



TOWN OF MANCHESTER



POSITION AVAILABLE

FIREFIGHTER/PARAMEDIC

\$63,541.81/Annually
(7/1/2024 – 6/30/2025)

Closing Date: Thursday, October 10, 2024

SUMMARY OF POSITION: Performs a variety of duties in response to medical and psychiatric emergencies and is involved in the control and extinguishment of fires; protection of life and property; maintenance of Fire Department buildings, quarters, equipment and related work as required. Medical supervision is received from the Medical Director or his/her designee while administrative supervision and firefighting supervision is provided by the Fire Chief – Manchester Fire Rescue EMS Department.

MINIMUM QUALIFICATIONS: Graduation from a standard high school or technical school or an equivalent as certified by the State Board of Education. Candidates must possess some mechanical aptitude and have the ability to work with mechanical-related tools or other mechanical equipment. Experience in firefighting, fire prevention and Emergency Medical Technician work or an Associate's degree in Fire Science is desirable.

To be included in this process applicants must be licensed as a Paramedic by the Office of Emergency Medical Services in Connecticut within eighteen (18) months of the date of the test **or** be eligible to transfer an out-of-state Paramedic certification to Connecticut. Please include any of this documentation with your application. Candidates are required to pass a Candidate Physical Ability Test (CPAT) within 24 months prior to their appointment date and must possess a valid CPAT to be appointed. The CPAT application and information is available at the CT Fire Academy at www.ct.gov/cfpc or by calling (860) 627-6363.

PHYSICAL REQUIREMENTS: Applicant's hearing and vision must meet the applicable specifications defined in the current edition of NFPA 1582. A comprehensive physical examination conducted by the Town's physician will be required. The physical examination will include a screening for use of illegal drugs or controlled substances.

Examination Will Consist Of:

<u>Parts</u>	<u>Weights</u>	<u>Passing Score</u>
Written Examination: Week of October 21, 2024	100%	70%
Oral Examination: Week of November 4, 2024		
Agility Examination (CPAT)		Pass/Fail

The top group of candidates will continue to the department interview for consideration.

Applications and job description are available on our website: <https://www.manchesterct.gov/Employment-Opportunities> or in the Human Resources Department, 41 Center Street, P.O. Box 191, Manchester, CT 06045-0191. Applications and resumes must be received in the Human Resources Department by 4:30 p.m. on Thursday, October 10, 2024, or postmarked by Thursday, October 10, 2024. **No faxed or e-mailed resumes and/or applications will be accepted.**

The Town of Manchester is an equal opportunity employer and encourages applications from women, men, minorities, veterans, and the disabled. The Town of Manchester shall not discriminate based on race, color, creed, age, sex, national origin, physical disability, or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department. *The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.*

Town of Manchester
Position Guide
Firefighter/Paramedic
\$63,541.81/Annually

Duties

As Paramedic, performs a variety of duties in response to medical and psychiatric emergencies. As Firefighter, is involved in the control and extinguishing of fires; protection of life and property; maintenance of Fire Department and Paramedic buildings, quarters, and equipment and related work as required. Medical supervision is received from the Chief Emergency Room Physician or his designee while administrative supervision and firefighting supervision is provided by the Fire Chief - Town of Manchester Fire Department.

- In response to medical and psychiatric emergencies, performs a variety of paramedic-related tasks including taking patient's vital signs and assessing patient's condition; receives instructions via radio or telephone communication from the Hospital Emergency Room regarding patient's condition and may accompany patient in ambulance or transport patients when necessary.
- Following standard protocol and/or physician's direction, performs endotracheal and/or esophageal intubation, cardiopulmonary resuscitation, application of anti-shock garment, fluid administration through IV techniques, cardiac defibrillation; monitors, interprets and relays EKG's; administers medication including controlled substances; performs other medical procedures consistent with training and certification.
- Uses appropriate medical devices which could include EKG's, defibrillators, etc., and maintains EMS records.
- Provides training in Emergency Medical Services for both community and Town personnel and is required to become a certified EMS instructor.
- Responds to a fire alarm or other related fire emergencies, lays and connects hose lines, holds nozzles, turns water on and off and directs stream to control or extinguish fire; climbs ladders, uses chemical extinguishers; makes openings in buildings for purpose of ventilation and entrance; protects property from damage by water, cleans up premises and salvages property.
- Administers first aid treatment; assists in rescue work in various emergencies.
- Drives and operates motor-driven equipment including fire trucks, EMS vehicles, automobiles, supply trucks and pumps.
- Serves on floor watch; maintains station's clerical records, does related work as required.
- Makes inspections of buildings for fire hazards and compliance with fire prevention ordinances; participates in fire training drills and courses; performs assigned duties in maintain apparatus, signal systems, quarters, buildings, equipment and grounds; cleans and polishes and oils and lubricates equipment.
- Serves on special duty at public gatherings. Makes minor equipment repairs-has considerable mechanical aptitude. Performs related work as required.

Desirable Knowledge, Abilities, and Skills

Knowledge of emergency medical techniques. Ability to perform in stressful situations; considerable agility and sufficient physical strength to perform prolonged and arduous work under adverse conditions. Ability to learn firefighting techniques in the operation of various firefighting tools and appliances. Ability to establish and maintain cooperative working relationships with fellow employees and the public.

Physical And Mental Effort/Environment and Working Condition

Must be mobile, able to sit and/or stand for long periods and remain in uncomfortable positions for long periods. Must be able to push, pull or lift objects weighing more than 100 pounds. Must be able to perform tasks which require gross body coordination such as stooping; hand-eye coordination such as shifting gears on a vehicle; and arm-hand steadiness such as climbing a ladder. Must be able to see objects far away in order to drive, closely in order to read, and discriminate colors as in house color or warning lights. Must be able to hear normal sounds with some background noise, distinguish sound as voice patterns, and communicate through human speech, as in using a telephone. Must be able to concentrate on fine detail with constant interruption, attend to task for more than 60 minutes at a time, remember assignments over long periods of time, and understand the theories behind several related concepts. May be exposed to: blood, body tissues or fluids; hazardous chemicals or waste material; high, low or fluctuating temperatures, high humidity or wetness, and seasonal outside weather conditions; grease, oil and dust; radiation, toxins, cytotoxins or poisonous substances; bodily injuries, burns, loud or unpleasant noises, electrical hazards; electro-magnetic radiation. Must possess ability to get along with co-workers, supervisors, customers and the public at large.

Must be cleared to wear respirator as established by OSHA guidelines.

Minimum Training and Experience

Graduation from a standard high school or technical school or an equivalent education as certified by the State Board of Education. Candidates must possess some mechanical aptitude and have the ability to work with mechanical-related tools or other mechanical equipment. Experience in firefighting, fire prevention and Emergency Medical Technician work or an Associate's Degree in Fire Science is desirable. Applicants **MUST BE CERTIFIED AS A PARAMEDIC** by the Office of Emergency Medical Services in Connecticut or be eligible to transfer an out-of-state Paramedic certification to Connecticut or be eligible to be certified as a Paramedic in Connecticut prior to appointment to the position. Employees must maintain the necessary certification while assigned as a Firefighter with Paramedic responsibilities.

Residence Requirement

Refer to union contract for residency language.

Minimum Term of Duty as A Paramedic/Firefighter

Those who are hired or assigned to be Firefighters with Paramedic responsibilities shall remain in that assignment for at least ten (10) years from date of appointment per contract unless reassigned by the Fire Chief. Employees wishing to be relieved from the Firefighter with Paramedic responsibilities position after the tenth year, must provide the Fire Chief with a written notice in January of their tenth year. Those who desire to be reassigned after that date must provide the Fire Chief with six (6) months' written notice.