

Temporary Pistol Permit Application Requirements

Applicants must be a Manchester Connecticut resident at the time of application and complete the following steps:

- 1) Create an application account here:
<https://manchesterpdct.permitium.com/ccw/start>
- 2) Complete and submit an application (with uploads of all required documents as noted in application portal)
- 3) Pay all fees online associated with the application
- 4) Following the submission of the application, a service code will be provided to you to enroll online for having your fingerprints processed by the State of Connecticut and the FBI: <https://ct.flexcheck.us.idemia.io/CCHRSPreEnroll/>
- 5) Print the completed page once you have completed the enrollment with Idemia, as it will have a required code needed to have your fingerprints submitted
- 6) Schedule and pay fees to have your fingerprints taken:
<https://www.bioidentserv.com/locations>
- 7) Print the application and have it notarized (can be completed for a \$5 fee at time of fingerprinting).
- 8) Submit the notarized application after completion of the fingerprinting process at the front desk of the police department.