



TOWN OF MANCHESTER



POSITION AVAILABLE

WATER & SEWER MAINTAINER/EQUIPMENT OPERATOR I

Vacancy in Transmission & Distribution (T&D) - 40 hours per week

\$60,159.58 – \$63,919.96/Annually (2023-2024 Salary Schedule)

\$61,663.68 - \$65,518.18/Annually (2024- 2025 Salary Schedule)

Open Until Filled

First Review of Applications: Monday, June 24, 2024

SUMMARY OF POSITION: Performs skilled work in the construction, maintenance and repair of water or sewer system mains, appurtenances, facilities, and equipment. Operates construction equipment. Performs general maintenance work.

EDUCATION & EXPERIENCE: Graduation from high school or vocational school and three (3) years of related water or sewer system maintenance experience. Equivalent construction experience may be substituted for minimum experience required. One year’s experience operating heavy construction equipment.

License: Must hold valid Class B Commercial Driver’s License with air brake endorsement. Water distribution system certificate as issued by State of Connecticut Department of Public Health at the class of the distribution system (Class 2 or 3), or a sanitary sewer collection system certification desirable.

EXAMINATION WILL CONSIST OF:

<u>Parts</u>	<u>Weights</u>	<u>Passing Score</u>
Written Exam	60%	70%
Practical Demonstration On: Backhoe	40%	70%

APPLICATION INSTRUCTIONS:

Applications and job descriptions are available in the Human Resources Department at 41 Center Street, P.O. Box 191, Manchester, CT 06045-0191 or visit our website at <https://www.manchesterct.gov/Employment-Opportunities>. Applications will be accepted until the position is filled. **No faxed or e-mailed resumes and/or applications will be accepted.**

The Town of Manchester shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The Town of Manchester is an equal opportunity employer and encourages applications from women, men, minorities, veterans, and people with disabilities.

The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.

TOWN OF MANCHESTER

POSITION GUIDE

Title: Water and Sewer Maintainer/Equipment Operator I
Department: Water and Sewer
Reports To: Field Maintenance Supervisor or Field Maintenance Manager

NATURE OF WORK

Performs skilled work in the construction, maintenance, and repair of water and sewer system mains, appurtenances, facilities, and equipment. Operates construction equipment. Performs general maintenance work.

ESSENTIAL FUNCTIONS

Organizes work and determines equipment, tools and materials needed. Plans site preparation work.

Services equipment with fuel, lubricants and accessories as needed. Drives equipment or truck to work site. Removes and replaces broken tile or pipe sections.

Operates all equipment assigned to the classification to effect repairs to water and sewer system and restores trenches; turns water valves as necessary. Operates pumps to remove water.

Installs water meters in residential or commercial properties as needed. Maintains, tests and repairs water meters.

Clears debris caused by damaged water or sewer lines from residential or commercial properties; estimates damages for supervisor.

Maintains, repairs and/or installs hydrants, valves, sewers, and manholes; replaces or adjusts grade of manholes, valves, or curb boxes; flushes water hydrants.

Performs activities including equipment operation to maintain reservoirs, aquifers and facilities' grounds.

Performs manual work and leads helpers in laying pipes, repairing roads, and related maintenance work.

Operates equipment to maintain access roads and properties.

Follows OSHA and other standard safety procedures and regulations. Maintains field log books as necessary.

OTHER FUNCTIONS

May perform harvesting of commercial forest products.

As needed, operates boat with outboard engine to treat reservoir water.

Performs other duties as assigned.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Ability to operate heavy construction equipment.

Ability to carry out instructions furnished in written, oral or diagrammatic form.

Ability to provide lead supervision to assigned helpers.

Ability to carry heavy objects. Ability to work in extreme weather conditions.

PHYSICAL AND MENTAL EFFORT/ENVIRONMENTAL AND WORKING CONDITIONS

Must be mobile, able to perform simple manipulative skills and skills requiring gross body coordination, hand-eye coordination, and arm-hand steadiness. For example, sweeping, shifting gears on a vehicle, calibrating tools and equipment.

Must be able sit or stand or remain in uncomfortable positions for long periods; may lift, push, pick up and/or carry objects or equipment weighing 50 to 150 pounds.

Must be able to see objects far away, close up, and discriminate colors. Able to hear normal sounds with some background noise, distinguish voice patterns, and communicate through human speech.

May be exposed to: chemical hazardous waste materials; blood, other body fluids and tissues; seasonal outdoor weather conditions; high, low and fluctuating temperatures; high humidity or wetness; loud or unpleasant noises; bodily injuries.

Must possess physical ability to utilize respirator as required by OSHA regulations.

MINIMUM TRAINING AND EXPERIENCE

Graduation from high school or vocational school and three (3) years of related water or sewer system maintenance experience. Equivalent experience may be substituted for minimum experience required. One years' experience operating heavy construction equipment.

Must hold valid Class B Commercial Driver's License with air brake endorsement. Water distribution system certificate as issued by State of Connecticut Department of Public Health at the class of the distribution system (class 2 or 3), or a sanitary sewer collection system certification desirable.

THE ABOVE DESCRIPTION IS ILLUSTRATIVE. IT IS INTENDED AS A GUIDE FOR PERSONNEL ACTIONS AND MUST NOT BE TAKEN AS A COMPLETE ITEMIZATION OF ALL FACETS OF ANY JOB.

Approved, Board of Directors: January 12, 1999, Action #35-99

Rev. July 2012